

1. **GENERAL INSTRUCTIONS (ADVT NO. 01/2024)**

- (a) **Only Male candidates need to apply.** Female candidates need not to apply.
- (b) A candidate must be either:-
- (i) a citizen of India, OR
  - (ii) a person in whose favour a certificate of eligibility has been issued by the Government of India.
- (c) **Centre for Physical Efficiency Test & Practical Test (Trade Test) and Written Test** – All tests would be conducted at GREF Centre, Dighi Camp, Alandi Road, Pune – 411015. However in case of any administrative constraints the tests may be held in a de-centralized manner and candidates would be allocated centre close to the place of their residence as per address in the application form (discretion of department would be final for allotment of the centre).
- (d) All applications quoting the Advertisement No, date and Post applied for should be submitted to **Commandant, GREF Centre, Dighi Camp, Pune-411015 through Registered post alongwith acknowledgment.**
- (e) Candidate must ensure that they fulfill the entire requirement such as Physical Standards, Medical Standards, Educational/Technical Criteria, experience, Age and other requisite Essential Criteria for particular Post before filling the application form.
- (f) The candidates should have the requisite Educational/Technical qualifications and other requisite Essential Eligibility Criteria for specified trade from recognized University/Institute for Central Govt. jobs **AS ON THE CLOSING DATE OF SUBMISSION OF THE APPLICATION.** Those awaiting results of the final examination need not apply. Commandant, GREF Centre may reject the candidature of the candidates at **any stage of recruitment process** in case the candidate is not fulfilling the requisite criteria and if appointed, such candidates are liable to be terminated/ removed from service summarily.
- (g) Candidate should submit the application in prescribed format only and must sign at the prescribed places. Application should be on good quality A4 size bond (75 GSM) paper using one side only. News Paper cutting should not be used as application. The candidates purchasing printed applications from the market should ensure that it conforms to the prescribed format published in the Employment News. They can download the application format from the website of **www.marvels.bro.gov.in**. The candidates should send their application timely and should reach the GREF Centre before the closing date specified in the advertisement. *Commandant, GREF Centre* will not be responsible for any postal delay/wrong delivery of the application etc.
- (h) Candidates should note that **only the date of birth** as recorded in the 10<sup>th</sup> Class/High School examination certificates or Mark sheet cum certificate